

We are looking for:

Amundi Alpha Associates is a private equity, private debt and infrastructure manager and advisor based in Zurich, Switzerland with another hub in Paris and EUR 20b AuM. We are a very diverse international team of 70 professionals. The firm is managed by its founding partners, an asset manager regulated by the Swiss Financial Market Supervisory Authority (FINMA) and a member of the Amundi Group with more than EUR 2tr AuM worldwide. We manage global funds of funds and customized accounts for institutional clients worldwide. We make primary fund commitments, direct co-investments, and buy mature portfolios in secondary transactions. Our working language is English.

We are looking for a

Finance Student (40%)

You will support the **Finance and Controlling team** and have the following tasks:

- Updating fund and direct investment valuations.
- Analyze and extract financial information from fund reports and enter it into our investment database.
- Support in booking cash flow transactions (drawdowns and distributions).
- Preparation of selected client-tailored financial reports.
- Collaborate with various in-house teams and Finance teams of external fund managers, if needed.
- Support on Finance projects and other tasks according to capacity and abilities.

The ideal candidate

You must be a fast learner, efficient and diligent in performing your tasks, team-oriented, read and write English very well and have an interest in the private equity business. You have at least 1.5 years of university ahead of you so you can ideally stay with us that long. Working days are flexible. The starting date is December 1st 2024.

Are you interested?

If you are interested in working within a dynamic international team in an environment with open communication and a flat hierarchy, please send your complete application to Daniela Watter:

daniela.watter@alpha-associates.ch