



We are looking for:

Amundi Alpha Associates is a manager of private equity, private debt and infrastructure multi-manager solutions based in Zurich, Switzerland, with another hub in Paris and EUR 20b AuM. We are an international team of 70 professionals and are looking for a motivated individual to join our Investor Services & Marketing Team. The firm is managed by its founding partners and is an asset manager regulated by the Swiss Financial Market Supervisory Authority (FINMA). Our working languages are German and English. We manage funds-of-funds and customised accounts for institutional clients worldwide. We make primary fund commitments, direct co-investments and buy mature portfolios in secondary transactions.

In the course of our continuous growth and for the reinforcement of our Investor Services & Marketing Team, we are looking for a

Investor Services & Marketing Professional, 100%

The appointee will have the following tasks and responsibilities:

- Compiling information for, designing and producing presentations for investor meetings and update calls as well as marketing and fundraising materials for all products and investor target groups
- Working with Amundi's global sales team, acting as product specialist, answering client questions and providing information
- Compiling information and data for RfP processes interacting with various teams inside the firm

Candidates must have a university degree and at **least 5 years** of working experience in the **private markets space**, ideally in the multi-manager space and in a marketing function. Fluency in written and spoken English is a must. German is a great asset.

Candidates should be fast learners, good at working with quantitative data, have good **writing skills** and have a passion for supporting the sales team with strong **presentations**. We are looking for team players who at the same are efficient and diligent in performing their tasks independently.

Starting date upon agreement.

Are you interested?

If you would like to join a company with a dynamic and team-oriented culture, please send your complete application in English to Daniela Watter: daniela.watter@alpha-associates.ch
